

Queen Catherine's Atelier  
 P.O. Box 3251  
 Davenport, Iowa 52808-3251



### Consignment Contract

We accept gently used and new quality and designer clothing. We are looking for trendy, quality and designer brands only. Items are displayed based on what we feel will sell. We reserve the right to refuse any or all items. The items we feel won't sell will be shipped back to the consignee or donated to a non-profit organization. The consignee pays for insurance and shipping fees.

**Length of consignment:** 60 days. After 60 days the unsold items will be donated to a non-profit organization. Upon request, the consignee will be given a slip of donated item. If the consignee chooses to pick up the unsold items, the consignee must come in at the end of the consignment period. The consignee has three calendar days excluding Sunday to pick up unsold items. In the event that the consignee wants the unsold items shipped. The consignee is responsible for insurance and shipping fees.

**Prices:** We set the prices on all consigned items. We do not guarantee any prices.

New accounts will be charged a one-time fee of \$10.00 for account set-up fee.

**Payouts:** Consignee will receive payouts on the 15<sup>th</sup> of each month for transactions completed during the previous month.

**Markdowns:** We reserve the right to discount merchandise during promotional events, and reduce prices on inventory up to 50% off after 30 days unless specified by consignee.

**Selling Price:** When an item is sold, the consignee receives 50% of the selling price. We reserve the right to discount merchandise during promotional events unless specified by consignee.

**Shipping:** Queen Catherine's Atelier will not be responsible for packages lost in the mail. Consignees are recommended to purchase insurance on all packages.

**Inspection:** Items are required to be washed and in excellent condition. It is the consignee's responsibility to examine all items for visible defects, stains, tears, holes, missing buttons, broken zippers, storage smells, or flaws before mailing to consignor. If items are shipped to consignor with any defects, the items will be returned to consignee, or donated to a non-profit organization.

**Services:** We will clean (if needed), however, we will charge \$1.00 per item. It is the initial responsibility of the consignee to clean all items prior to sending them to Queen Catherine's Atelier. Items will be steamed, or pressed, photographed, and displayed for purchase online. We will provide pickup to busy clients in the Quad cities area for items totaling \$50.00 or more. We will also provide assistance to busy clients with sorting through their consignment inventory in their homes. Minimum of \$10.00 per hour (fees are based on time consumption).

**Liability:** We do our best to protect your items. Theft is minimal because your items are viewed online, however, Queen Catherine's Atelier assumes no responsibility for any loss due to fire, theft, damage or circumstances beyond our control. We are not responsible for acts of God causing fire or water damage.

As a Queen Catherine's consignee, you are not responsible for issuing credits to buyers. As long as your item was accurately represented in its listing. Queen Catherine's is a seller friendly marketplace and our return policy is designed to make selling and buying hassle – free.

**\*Please note the sale of designer replica is strictly prohibited**

Any consignee who has misrepresented an item, as determined at the discretion of Queen Catherine's, will be banned from the site and held liable for paying the full price of the item credited. Queen Catherine's Atelier reserves the right to actions which may include, but are not limited to, the extraction of funds from your store account, bank account, debit card or PayPal account in order to provide satisfaction to the buyer. Misrepresenting an item may be subject to additional fines, fees, and/or legal action under the State of Iowa law.

I have read, understand and agree to the above terms on this consignment contract:

\_\_\_\_\_  
Signature

**Please print clearly and include the entire consignment contract with your shipment.**

Print name \_\_\_\_\_

Address \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home phone \_\_\_\_\_

Email \_\_\_\_\_

**\*Consignees are responsible to provide consignor with updated contact info:**

Your suggestions are welcomed. We look forward to doing business with you.

Please complete the following information and include this sheet with your shipment. If you have additional items, please use the back of this sheet using this format. Thank you so much for your interest in Queen Catherine's Atelier!

**List Your Items Here**

	<b>Designer</b>	<b>Item Name/ Type</b>	<b>Quantity</b>	<b>Original Price (?)</b>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

\* (?) if available